***TOWN OF EAST HAMPTON***

**LIBRARY ADVISORY BOARD**

**REGULAR MEETING**

**MONDAY, MARCH 5, 2018 – 7:00 P.M.**

**EAST HAMPTON LIBRARY**

**Minutes**

**Present:** Chairperson Amy Ordonez, Melinda Jones, Melissa Jones, Lore Slaughter and Michele Kaminski (Children’s Services Librarian)

**Absent:** Vice Chairperson Cynthia Shirshac, Jack Solomon, and Jim Monahan

**Call to Order:** Chairperson Ordonez called the meeting to order at 7:10 P.M.

**Welcome New Member Lore Slaughter**

**Approval of Minutes: December 4, 2017 Regular Meeting**

*Ms. Melinda Jones made a motion, seconded by Ms. Melissa Jones, to approve the regular meeting minutes of Dec. 4, 2017. Voted 4-0 in favor.*

**Presentation: Joe Farara – LION’s Role at the Library:** The presentation will be rescheduled, probably for the May meeting, when more members are available. The public and other Councils/Commissions will most likely be specially invited.

**Public Comment:** None

**Director’s Report:** The Director’s Report is attached to these minutes.

**Old Business:**

**Budget Discussion** – Capital requests for this budget cycle included interior painting, carpeting, circulation desk modifications and roof repair. The roof repair is now estimated to be more than double what originally thought. The roof repair request has been included in the municipal capital budget; the three other items were cut. The Board has some questions about details of the repair; Chairperson Ordonez will be in touch with Mr. Jylkka to discuss and will get back to other members.

Chair Ordonez distributed a budget timeline and action plan for meeting attendance, public advocacy, and emailing BOF and Town Council members. Members have a copy of the budget narrative that Ms. Paul will be presenting; this was discussed, especially in relation to staffing requests.

**New Business:** The LAB will have a bulletin board in the hallway to display meeting agendas, notices, etc. Chair Ordonez asked for ideas on making it eye catching, and initiatives such as LAB member book reviews and program write ups were discussed.

Ms. Slaughter asked about the functioning of the Board, based on information given out at the last meeting (which ended up being no quorum, however, presenters from the state library board were on hand.) It was discussed that since Ms. Paul is out on maternity leave, the budget will be the focus for the next few months, then adjustments to the board and bylaws, etc. will be looked at thoroughly upon her return.

**Public Comment:** None

**Adjournment:** *Chairperson Ordonez adjourned the meeting at 8:05 P.M.*

Respectfully submitted,

Eliza LoPresti

Recording Clerk